

GRUNDTVIG Multilateral Project "Volunteer management in European parks"
Training for volunteer coordinators in protected areas

*Are you experienced in working with volunteers in your protected area?
Would you like to train colleagues or experienced volunteers in volunteer management?*

This training is a chance...

- to learn how to design training courses
- to learn how to use training techniques
- to be involved in a best-practice learning environment before, during and after the training

Date: 21 May 2012 (start: early afternoon) - 23 May 2012 (end: evening)

Venue: Gilwell Park Conference Centre, Greater London, UK

Language: English

Participants: Volunteer coordinators of European protected areas, Level will be aimed at experienced volunteers or volunteer coordinators with extensive experience of managing volunteer.

Costs: Costs will be covered by EU-funding (incl. travel costs)

Objectives

Designing training courses:

- Deciding on what learning is needed, how you will enable participants to learn.
- Dealing with the limitations of time and resources.
- Making the learning suitable for all your people.
- Creating a successful event.

Using training techniques:

- We will look at the range of techniques available to the trainer and we will try some out and discover which are best in which circumstances.

Depending on participants' learning needs and wishes, the trainers can offer these objectives:

Building a course:

Deciding what you want to change.
Writing Learning Outcomes and Performance criteria
Style / culture / audience
Pre / post course work for the learners
Shape of the learners
Pace
Post prandial lull
How to best use the resources you have; time, place, people,
Trainers role
Designing courses for all types of learners
Evaluation (Kirkpartrick)
Styles of learning

Training techniques:

Video
Sound recordings
Chalk and talk
Rotating flip chart
Brainstorming ideas
Small group work
Organising ideas with Post it notes
Role play
Question cards / Time out cards
Consensus building
Plan b
Moodle
Giving feedback

The learning will be very participative and participants will need to be prepared to get involved.

The trainers:

Tony Newby

Over 25 years experience of working with and training volunteers, managing large scale national volunteer programmes and developing policy training and learning for volunteers, trainees and staff

Adam Slater

Over 17 years of working in BTCV on delivery and more latterly development of training. This has included the leadership of training initiatives for the wider sector; from developing the scope of the programme, sourcing of funding from a variety of sources and delivery of a quality programme. Currently the deputy Chair on the Industry groups for the Environmental sector as well as the Qualification and Standards group.

Registration

Please register with the registration form until **13 April 2012**

For **further information** please contact:

EUROPARC Deutschland
Bettina Soethe
Friedrichstr. 60
10117 Berlin
Germany

Tel. +49/(0)30/2887882-15
E-Mail: bettina.soethe@europarc-deutschland.de