**Protected Area Vocational Education and Learning**

**(PAVEL)**

Europarc Atlantic Isles(EAI) has been successful in gaining Erasmus + funding that allows staff from member organisations to undertake professional development opportunities in the form of a work placement or job shadowing/observation period abroad in an enterprise or other vocational, education and training (VET) organisation.

The PAVEL programme is providing 26 placements for EAI members lasting 9 days each over the next 2 years to our partners in the project in:

* Germany
* Latvia
* Netherlands
* France

From July 2016 to June 2018

All the partners are national 'umbrella' organisations so can offer a diversity of learning opportunities throughout their country.

**Information for Applicants/Sending organisation**

Europarc Atlantic Isles (EAI) will put out regular calls for recruitment to its members sometimes as an open call with no particular theme that applicants can suggest or pitch for and sometimes as a themed call with proposal put forward by hosts.

Staff in Protected areas will need to work with line managers to submit an application identifying how the mobility relates to the individual and that protected areas learning needs and if appropriate relates to the theme of the call.

Criteria for selection will be:

* Relevance to individual role or future role

• Support from line manager

• Relevance to themes of the project

• Relevance to specific protected area worked in

• Relevance to hosting organisation chosen

• Commitment to dissemination on return

• Those that have not been involved in European activities before

* be over 18

Applications will be decided by a small EAI selection panel

Once selected all applicants will be asked:

* to sign a learning and grant agreement
* be committed to doing a webinar or writing article for Europarc Atlantic Isles,
* complete a Health & Safety “Buddy form”
* complete the Erasmus + online reporting tool
* apply and possess a European Health Insurance card

Once accepted EAI will initially introduce participants to the hosting organisation and provide details of travel and subsistence budgets available.

Applicants will then need to liaise with the host around organising dates (if this has not already been predefined), the participants own organisation will need to deal with all aspects of travel and insurance with guidance and recommendations from EAI who will reimburse them on completion of the mobility and on production of receipts, tickets and boarding passes, all required for reporting.

Hosts will provide a programme, provide a hosting mentor and arrange local accommodation and travel

EAI will provide a language work placement toolkit, put participants in touch with others who have visited the same country/protected area, provide a briefing document about country and protected areas and will be available to guide and answer all queries and questions. EAI will register on the Erasmus + portal and this will trigger contact with participant to carry out reporting on return from there trip.

Participant/Participant Organisation will need to:

• Identify learning goals within the context of their working role

• Complete application

• Organise travel and insurance

* Keep all receipts, invoices, tickets and boarding passes

• Record process and learning from mobility

• Share with others

• Complete learning report

**Information for Partners/ Hosts**

Europarc Atlantic Isles(EAI) has been successful in gaining Erasmus + funding that allows staff from member organisations to undertake professional development opportunities in the form of a work placement or job shadowing/observation period abroad in an enterprise or other VET organisation.

The Erasmus programme is providing 26 placements lasting 9 days over the next 2 years to our partners/host in the project in:

* Germany
* Latvia
* Netherlands
* France

There are a numbers of ways we could approach this. EAI would like to propose the 1st option but occasionally we may use the 2nd option.

1. Partners/Hosts offer up a programme to which EAI will recruit some participants to the programme and would include an issue or topic that you are looking for information and help on to ensure this is a two way process
2. EAI members request a specific theme and country and host put a specific programme together

In providing a programme the partner/host will need to:

• Provide a range of issue based learning opportunities for 7 days

• Provide local, cultural, political and policy context

• Provide preparatory information and liaison on arrival

• Provide the an agreed programme on the defined topic that the participant and learning partner can both work on to share their experience, knowledge and solutions as part of the learning process

• Monitor the learning provision of the participant and liaison with EAI co-ordinator

 • Provide a host mentor to act as their guide and liaison and to act as a guide

after different learning activities.

• Participation in an evaluation at the end of the hosting

Hosting partners will be asked to sign a hosting agreement in order to:

• manage expectations and bringing transparency to the process

• a complete understanding of the purpose of mobility’s

• agreed outputs

• clarify for monitoring, providing a tool for review and feedback

• clarify on financial arrangements

Participants having funding for:

* Travel to country and protected area averaging €250
* Accommodation and subsistence about €900 -€1000

Each placement is worth about €1250

**Role of EAI**

Europarc Atlantic Isles will;

• Manage programme and provide the process framework and documentation

• Recruit and brief participants

• Manage mentoring

• Agree learning agreement with partner and participant

• Channel information

• Project manage

• Carry out dissemination

Some suggested themes maybe:

* Designated Landscapes
	+ the assessment of boundary extensions
	+ contribution to biodiversity conservation
	+ Benefits of dark skies and tranquillity
* Surveillance and Monitoring landscape change - drivers and trends in Europe and UK, methods, findings.
* Landscape Management
	+ Historic landscapes good practice management and benefits
	+ creating resilience to change such as climate change, development and other pressures
	+ Renewable energy trends
* Developing strategic, integrated landscape approaches such as landscape-scale initiatives
* Join up between Landscape, Ecosystem Approach and Natural Capital accounting
* Landscapes and People
	+ People engagement in decisions about local landscapes and plans informed by landscape character
	+ landscape benefits to society to enable these to be more readily understood and used
	+ providing sustainable benefits for people close to urban areas
* Seascapes, climate change, coastal squeeze – to explore issues